

**CHRISTINE HSIA CELLO & PIANO STUDIO**

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**STUDIO POLICY**

(Effective August 1, 2024)

**1. Tuition & Fees**

Annual one-time registration fee: \$20 (This helps with the cost of the music exam renewals, tuning the piano, miscellaneous supplies, and the recital including programs, renting the space, and refreshments.)

Tuition is paid monthly and is due at the first scheduled lesson of each month either by cash, check, Venmo, or Zelle.

Please inform me during the first lesson of the month if students will not be attending due to school functions, extracurriculars, or vacations.

30 minutes per week: \$44.00 (4 weeks = \$176; 5 weeks = \$220.00)

45 minutes per week: \$66.00 (4 weeks = \$264; 5 weeks = \$330.00)

60 minutes per week: \$88.00 (4 weeks = \$352; 5 weeks = \$440.00)

Driving will be an additional charge between \$15-20 based on distance per lesson.

A \$20 late-fee will be charged when monthly tuition is not received by the 15th of the month.

**2. Attendance, Cancellations, and Rescheduling**

\* The time of your lesson and date may change from one month to another. This change will be a mutual agreement between the student and teacher.

\* Breaks exceeding three weeks require a \$40 monthly fee to continue holding your spot.

\* Cancellations must be made a minimum of 24 hours in advance of their regularly scheduled lesson time by phone or e-mail.

\* Canceling a lesson because the student did not practice is **NOT** an excuse.

\* Any cancellations given less than 24 hours will be charged with no make-up.

Exception: Cancellations are considered excused for illness, family emergency, or severe weather.

\* Excused cancellations with sufficient notification will be given a make-up lesson within the month or lesson credit towards the following month.

\* I do not charge you for my own vacation or sick day.

**3. Termination of Lessons**

\* To withdraw from the studio, you must notify me at least 30 days in advance.

\* Students may be dismissed from lessons for any of the following reasons: inadequate practice in quality or quantity; excessive absences from private lessons or recitals; destruction or theft of instructor's property or belongings; rude, disrespectful, or uncooperative attitude toward the instructor or other students; failure to comply with studio policy; or failure to pay tuition when due.

**4. Daily Practice**

Beginner students are encouraged to practice 20 to 30 minutes daily.

Intermediate and advanced students must practice a minimum of 30 minutes to one hour (or more) daily.

Piano students must have 88-key weighted piano. This is especially important for students who are considering music exams and competitions.

**5. Recitals**

There will be two studio recitals given per year. Participation is required with the exception of unforeseen conflicts. Specifics will be provided closer to the recital date.

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### CELLO & PIANO ENROLLMENT FORM (2024 - 2025)

Student's name:	Date of Birth:
Home phone:	Student's email if applicable:
School (as of Sept. 2024):	Grade in School (Sept. 2024):

Home address:
Does the student have any medical related issues to be noted?

Parent/Guardian's name	Daytime phone	Parent/Guardian email

***My signature below indicates that I understand and agree to the current policy on the reverse page. I hereby enroll my student for cello and/or piano instruction according to the terms of that policy.***

***Furthermore, I understand that:***

- *Monthly tuition installment payments are due in advance by the first lesson of each month. A \$20 late fee will be charged when monthly tuition is not received by the 15th of the month.*
- *No makeup lessons or rollover lessons will be offered if my student decides to miss or cancel a lesson with less than a 24 hour notice with exception to illness, family emergency, or severe weather.*

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Parent/Adult Student/Guardian Signature

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Today's Date